

Reorganization and Regular Meeting

January 25, 2017

Present: Mario DiLisciandro, Kathy Love-Moore, Gerry Michael, Donna Ragonese, Andrea Reahm, Anne Wodnick (Director), John Alice (Solicitor), Freeholder Lyman Barnes

Meeting opened 5:00 pm

Reorganization Meeting

The Solicitor opened the meeting by reading the open meeting statement, which notes that the meeting has been properly advertised and posted in compliance with the open public meetings act and a quorum was noted.

Pledge of Allegiance

Nomination and Elections

The Solicitor presided over the election of Chairperson for 2017.

R.01-2017 Resolution Authorizing Appointment of a Chairperson for the GCLC for the year 2017. Motion and second by Ms. Reahm and Ms. Ragonese to nominate Mario DiLisciandro as Chairperson of the Gloucester County Library Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Donna Ragonese – yea, Andrea Reahm – yea, Gerry Michael – nay, Mario DiLisciandro – yea.

Mr. DiLisciandro presided over the remainder of the reorganization meeting.

R.02-2017 Resolution Authorizing Appointment of a Vice-Chairperson for the GCLC for the year 2017. Motion and second by Ms. Love-Moore and Ms. Reahm to nominate Donna Ragonese as Vice Chairperson of the Gloucester County Library Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Resolutions:

R.03-2017 Resolution Appointing Library Director as a Non-Voting Secretary. Motion and second by Ms. Love-Moore and Ms. Ragonese to appoint the Director as the non-voting secretary for the GCL Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.04-2017 Resolution Authorizing Contract and Appointing a Solicitor for the GCLC for the year 2017. Motion and second by Ms. Reahm and Ms. Love-Moore to appoint John A. Alice, Esquire as Solicitor for the GCL Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.05-2017 Resolution Authorizing Appointment of an Auditor for the GCLC for the year 2017. Motion and second by Ms. Reahm and Ms. Ragonese to appoint Bowman & Company as Auditor for the GCL Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.06-2017 Resolution Setting Forth the County Treasurer as Custodian of Library Funds of the GCLC for the year 2017. Motion and second by Mr. Michael and Ms. Love-Moore to approve the County Treasurer as Custodian of Library Funds for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.07-2017 Resolution Establishing Depository Account for the year 2017. Motion and second by Mr. Michael and Ms. Reahm to approve all banking institutions that have an office or branch in Gloucester County as determined by the County Treasurer. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.08-2017 Resolution Regarding Investment of Funds for the year 2017. Motion and second by Mr. Michael and Ms. Reahm to authorize the County Treasurer to invest funds for the GCL Commission for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.09-2017 Resolution Adopting a Schedule of Regular Meetings for the GCLC for the year 2017. Motion and second by Mr. Michael and Ms. Reahm to approve the 2017 Commission Meeting Schedule: Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.10-2017 Resolution Designating the Official Newspaper of the GCLC for the year 2017. Motion and second by Ms. Love-Moore and Mr. Michael to approve establishing the official publications for the GCL Commission for the year 2017 as the South Jersey Times and the Courier Post. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.11-2017 Resolution Approving a Schedule of Holidays for the GCLC for the year 2017. Motion and second Mr. Michael and Ms. Ragonese to approve a schedule of holidays for the GCLC for the year 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.12-2017 Resolution Authorizing the Award of a Non-Fair and Open Contract for the Purchase of Library Materials. Motion and second by Mr. Michael and Ms. Reahm to authorize the Award of a Non-Fair and Open Contract for the Purchase of Library Materials to Baker & Taylor, Inc., Midwest Tape, LLC, and Cengage Learning. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.13-2017 Resolution authorizing the Use of Competitive Contracting for the Purchase of Goods and Services. Motion and second by Mr. Michael and Ms. Reahm to approve the Use of Competitive Contracting for the Purchase of Goods and Services. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R.14-2017 Resolution Authorizing the Utilization of State of New Jersey Contract Vendors for the Purchase of Goods and Supplies. Motion and second Ms. Reahm and Mr. Michael to approve authorizing the utilization of State of New Jersey Contract Vendors for the purchase of goods and supplies. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

R15-2017 Resolution Approving Temporary Budget for the Year 2017. Motion and second by Ms. Reahm and Ms. Love-Moore to approve temporary budget for the year 2017 in the amount of \$5,348,874. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Reorganization Meeting was adjourned and Mr. DiLisciandro called the regular meeting of the Gloucester County Library Commission to order.

Regular Meeting

Motion and second by Mr. Michael and Ms. Love-Moore to approve the December 21, 2016 draft regular meeting minutes. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Motion and second by Mr. Michael and Ms. Love-Moore to open the meeting to the public. All approved.

There was no public present.

Motion and second by Mr. Michael and Ms. Love-Moore to close the open meeting. All approved.

Motion and second by Mr. Michael and Ms. Love-Moore to approve payment of the January 2017 bills. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Unfinished Business - None

New Business –

Change in Mileage Reimbursement

Motion and second by Mr. Michael and Ms. Reahm to approve the change in the mileage reimbursement from \$0.54 per mile to \$0.53.5 effective January 1, 2017. Roll Call vote was taken: Kathy Love-Moore – yea, Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Commissioners' Reports – Mr. Michael thanked the commissioners for the opportunity to serve as commission chair for the past three years. As he had noted at the October Staff Development Day he was not going to seek re-election to this position.

Correspondence – None

Director's Report – Ms. Wodnick stated that she looks forward to working with Mr. DiLisciandro this upcoming year. She thanked Mr. Michael for his support and she noted that Mr. Michael always had the GC Library's best interests in mind. She discussed several of the year's highlights as noted in the Director's report and stated that she looks forward to another productive and exciting year.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

R-01-2017 through R-15-2017 as listed above.

R-16-2017 Resolution Approving Mileage Reimbursement to 53.5 cents effective
January 1, 2017.

Freeholder Liaison's Report – Freeholder Barnes reported on the progress of the RCGC Internship program and the county's hopes to expand the program in the future.

The Chair adjourned the meeting at 5:45 p.m.

Next meeting: Wednesday, February 22, 2017 at 5:00 p.m. at the
GCLS/Mullica Hill Branch