

Gloucester County Library Commission  
at the Gloucester County Library System/Mullica Hill Branch  
389 Wolfert Station Road  
Mullica Hill, NJ 08062

**Regular Meeting  
December 19, 2018**

Present: Donna Ragonese (Vice Chair), Dave Flaherty, Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor)

The meeting was opened at 5:05 p.m. by the Vice Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. Flaherty and Mr. Michael to approve the November 28, 2018 Regular Meeting Minutes. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – abstain.

The vice chair noted that there was no public present.

Motion and second by Mr. Michael and Mr. Flaherty to approve the payment of the December 2018 bills. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

**Unfinished Business** - None

**New Business** - None

**Commissioners Reports** – Mr. Flaherty reported on several repairs that have been done at the Swedesboro Branch with the HVAC, plastering and handrails.

Ms. Ragonese informed the commissioners that she has visited the InnovationStudio several times and made some ornaments with the laser cutter and noted that both Jim O'Connor and Jon Amey have been very helpful.

**Correspondence** – Ms. Ragonese read an e-mail from Sue Dellaquilla praising Kevin Brown, Jim O'Connor and Sean Cagle and Charlie Smith for their knowledge and helpfulness when she utilized the MakerStudio the last few months. She read another e-mail from Carolann Hopkins thanking the Mullica Hill staff for their care and kindness in helping her whenever she needs help with finding or ordering materials.

Ms. Ragonese read a thank you note from her family thanking the commission and staff for their expressions of sympathy with the loss of her mom.

**Director's Report** – Submitted as written.

**Solicitor's Report** – Mr. Alice returned signed resolutions as follows:

R-58-2018                      Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.

**Freeholder Liaison's Report** – None

Motion and second by Mr. Michael and Ms. Reahm to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Mr. Flaherty and Mr. Michael to open the closed session. All approved.

Motion and second by Mr. Flaherty and Mr. Michael and to approve Personnel Report Item #1 to approve the extension of unpaid FMLA leave of absence and unpaid medical leave for B. Mease from December 21, 2018 to April 30, 2019. Roll Call vote was taken: Dave Flaherty – yea, Gerry Michael – yea, Andrea Reahm – yea, Donna Ragonese – yea.

The Vice Chair adjourned the meeting at 5:30 p.m.

**Next meeting:**      Wednesday, January 23, 2019 at 5:00 p.m. at the  
**GCLS/Mullica Hill Branch**