

Gloucester County Library Commission
at the Gloucester County Library System/Glassboro Branch
2 Center Street
Glassboro, NJ 08028

**Regular Meeting
September 25, 2019**

Present: Mario DiLisciandro (Chair), Donna Ragonese (Vice Chair), Gerry Michael, Andrea Reahm, Ralph Bingham (Director), John Alice (Solicitor), Freeholder Liaison Lyman Barnes

The meeting was opened at 5:00 p.m. by the Chair who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. Michael and Ms. Ragonese to approve the August 28, 2019 Regular Meeting Minutes. Roll Call vote was taken: Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The chair noted that there was no public present.

Motion and second by Ms. Ragonese and Ms. Reahm to approve the payment of the amendment to the August 2019 bills and the September 2019 bills. Roll Call vote was taken: Gerry Michael - yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

Commissioners Reports – Mr. Michael told the commissioners that there was a discussion at the last Gibbstown School Board meeting on what a great job Librarian Stephanie Smith is doing with her presentations to the Neuhaunsey School students regarding the programs at the library and encouraging the students to get their library cards.

Correspondence – Mr. DiLisciandro read a letter from Pat Collins announcing her retirement and a thank you note from Gerry and Cheryl Michael for the condolences on the passing of her mother.

Director's Report – Mr. Bingham reminded the commissioners about the staff development day being held at the RiverWinds Community Center on Friday, October 4.

Mr. Bingham informed the commissioners that the 2018 Audit and Corrective Action Plan has been filed with the State.

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R-40-2019 Resolution Authorizing a Shared Services Agreement with the Gloucester County Library Commission for the Services of a Qualified Purchasing Agent.
- R-41-2019 Resolution Authorizing and Approving a Change in Status in Regard to Employees of the Gloucester County Library System.
- R-42-2019 Resolution Authorizing Transfers Within the 2019 Operating Budget.

Freeholder Liaison's Report – Mr. Barnes updated the commissioners on projects around the county.

Unfinished Business

Unpaid Leave

The unpaid leave policy was tabled for a discussion at a future date.

Library Fines

October 2019 is fine amnesty month. Mr. Bingham will follow up with the commissioners on going fine free in the future.

New Business -

Budget Transfers

Librarian 3

Principal Library Assistant

Library Assistant

Shared Services Agreement with the County of Gloucester

Motion and second by Ms. Ragonese and Ms. Reahm to approve the resolutions listed above. Roll Call vote was taken: Gerry Michael – yea, Donna Ragonese – yea, Andrea Reahm – yea, Mario DiLisciandro – yea.

The Chair adjourned the meeting at 5:55 p.m.

Next meeting: Wednesday, October 23, 2019 at 5:00 p.m. at the
GCLS/Mullica Hill Branch